

ETHICS BOARD (1905)

Ethics Board

MISSION

The mission of the Milwaukee County Ethics Board (MCEB) is to facilitate the reduction of conflicts of interest on the part of County elected or appointed officials and County employees by acting as the primary source of interpretation of the Milwaukee County Ethics Code; by responding to requests for advisory opinions regarding various activities as they pertain to the Ethics Code; by assessing potential areas of risk with respect to violations of the Ethics Code; by providing periodic applied ethics education in relationship to the Ethics Code; by examining requests for investigation and verified complaints; and by enforcing the Ethics Code through the hearing and resolution process.

Budget Summary

	2013	2012/2013 Change
Expenditures	69,892	7,784
Revenue	0	0
Levy	69,892	7,784
FTE's	0.8	0.0

Major Programmatic Focus

- No significant changes

OBJECTIVES

- Continue to promote voluntary compliance with the requirements of the ethics code, Chapter 9, of the Milwaukee County ordinances, through ongoing communication and multi-option training modules.
- Establish means of collaborating with other agencies to determine risk unique to their areas of responsibility and recommend options for avoiding conflicts of interest and other ethics code violations.
- Review financial disclosure forms to determine issues requiring clarification on an individual or an agency level.

DEPARTMENTAL PROGRAM DESCRIPTION

Pursuant to Chapter 9 of the Milwaukee County ordinances, the six-member Ethics Board meets quarterly and serves as the primary authority for:

- Interpreting the ethics code; applying the code to written requests for advisory opinions; and issuing formal opinions for matters of a universal concern.
- Reviewing and responding to written and signed confidential investigation requests or to written, confidential verified complaints, subscribed before a notary public.
- Holding preliminary conferences and possible hearings, when deemed appropriate, as related to ethics code violations and certain violations of Chapter 14 of the ordinances, as they relate to lobbying.
- Requesting, processing, and reviewing Statements of Economic Interests for all County employees whose duties or responsibilities include the awarding of contracts.
- Monitoring requests for public inspection of Statements of Economic interests.
- Use blended learning techniques to actively provide multi-faceted training and education services related to the Milwaukee County Ethics Code and general principles of business ethics.

COUNTY EXECUTIVE'S 2013 BUDGET

DEPT: Ethics Board

UNIT NO. 1905
FUND: General - 0001

The Ethics Board promotes voluntary compliance with the Ethics Code and voluntary resolution of alleged Ethics Code violations whenever possible. The Executive Secretary of the Personnel Review Board and other PRB staff serve as office staff and management to the Ethics Board and allot approximately 25% or more time to the administrative needs of the Ethics Board.

2013 BUDGET

Approach and Priorities

- Continue providing core services accurately and efficiently.
- Aim to quantify effectiveness of ongoing, in-house training and education activities.
- Enhance use of technology to improve operational efficiencies and to fulfill communication efforts.

Programmatic Impacts

The Milwaukee County Ethics Board provides ongoing, in-house training and education related to the Milwaukee County Ethics Code.

1. The Ethics Board will continue to implement and oversee the broad delivery of a multi-faceted training system that utilizes periodic online, hard copy, and in-person training modules and coordinates efforts with other agency goals and objectives.
2. Increased awareness of the Ethics Code and developing understanding of its principles results in an increase in inquiries to the Ethics Board and its staff, while staff levels remain unchanged to meet the rising demand.

Budget Highlights

Legal Services

\$3,800

The increased awareness of the Ethics Code has resulted in an increase in requests for advisory opinion, requests for investigation, and receipt of verified complaints, as well as informal inquiries regarding application of the code. The 2013 budget includes an additional \$3,800 for outside legal counsel whenever conflicts of interest may arise by working with in-house counsel.

COUNTY EXECUTIVE'S 2013 BUDGET

DEPT: Ethics Board

UNIT NO. 1905
FUND: General - 0001

BUDGET SUMMARY				
Account Summary	2011 Actual	2012 Budget	2013 Budget	2012/2013 Change
Personal Services (w/o EFB)	\$ 33,669	\$ 31,696	\$ 31,312	\$ (384)
Employee Fringe Benefits (EFB)	17,295	17,198	20,146	2,948
Services	22,808	11,925	16,705	4,780
Commodities	337	750	750	0
Other Charges	0	0	0	0
Debt & Depreciation	0	0	0	0
Capital Outlay	0	0	0	0
Capital Contra	0	0	0	0
County Service Charges	691	539	979	440
Abatements	0	0	0	0
Total Expenditures	\$ 74,800	\$ 62,108	\$ 69,892	\$ 7,784
Direct Revenue	0	0	0	0
State & Federal Revenue	0	0	0	0
Indirect Revenue	0	0	0	0
Total Revenue	\$ 0	\$ 0	\$ 0	\$ 0
Direct Total Tax Levy	74,800	62,108	69,892	7,784

PERSONNEL SUMMARY				
	2011 Actual	2012 Budget	2013 Budget	2012/2013 Change
Position Equivalent (Funded)*	0.8	0.8	0.8	0.0
% of Gross Wages Funded	100.0	100.0	100.0	0.0
Overtime (Dollars)	\$ 0	\$ 0	\$ 0	\$ 0
Overtime (Equivalent to Position)	0.0	0.0	0.0	0.0

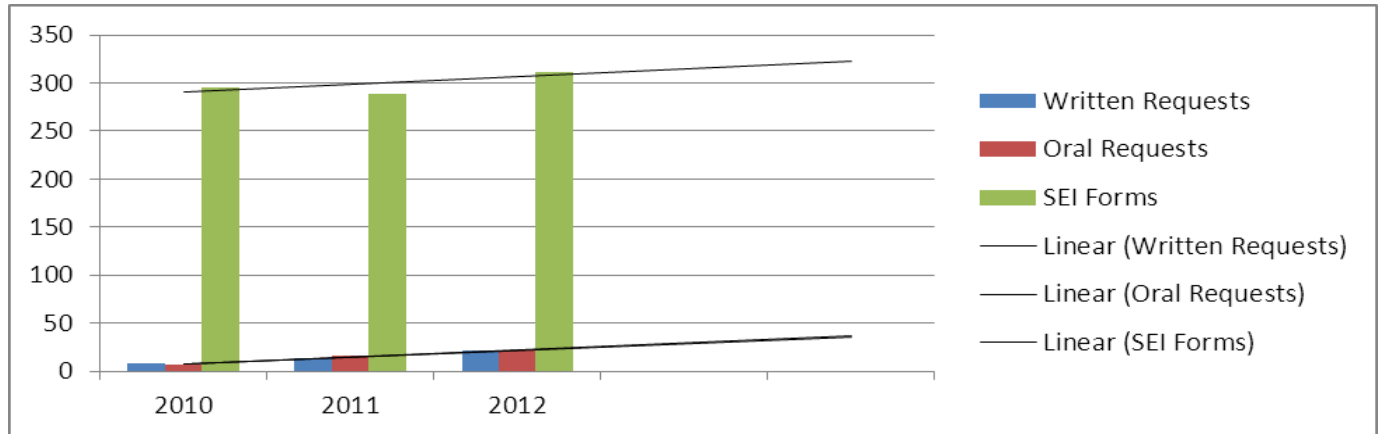
* For 2011 Actuals, the Position Equivalent is the budgeted amount.

PERSONNEL CHANGES						
Job Title/Classification	Title Code	Action	# of Positions	Total FTE	Division	Cost of Positions (Salary Only)
None						
					TOTAL	\$ 0

COUNTY EXECUTIVE'S 2013 BUDGET

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	2010	2011	2012
Written Requests	8	14	22
Oral Requests	7	16	22
SEI Forms	295	289	311

All departments are required to operate within their expenditure appropriations and their overall budgets. Pursuant to Section 59.60(12), Wisconsin Statutes, "No payment may be authorized or made and no obligation incurred against the county unless the county has sufficient appropriations for payment. No payment may be made or obligation incurred against an appropriation unless the director first certifies that a sufficient unencumbered balance is or will be available in the appropriation to make the payment or to meet the obligation when it becomes due and payable. An obligation incurred and an authorization of payment in violation of this subsection is void. A county officer who knowingly violates this subsection is jointly and severely liable to the county for the full amount paid. A county employee who knowingly violates this subsection may be removed for cause."